



## **Kentucky Dressage Association Policies and Procedures**

### **1. Communications to members**

Date approved 7/8/05

**AUTHORITY:** The Board of Directors shall have absolute authority over the communications sent to members as official publications from the Board. This includes print material, emails, and other media, including the KDA web site. The Board recognizes that members or other persons will send unofficial communications to our members, but persons sending these unofficial publications may not use the KDA logo nor represent themselves as KDA officials in their published material.

**PRE-PUBLICATION:** All official communications shall be reviewed by other Board members as necessary before publication, and this group shall include the KDA president.

### **2. Show Sanctioning**

Date approved: 12/14/05

**AUTHORITY:** The Board of Directions shall have absolute authority over the setting of show sanctioning policy.

Sanctioning of shows shall be the duty of the person delegated with that responsibility. That person shall implement this policy.

It shall be the policy of the Kentucky Dressage Association that all shows granted the designation “KDA Sanctioned” shall have judges licensed by the USEF or MSED. Those shows so designated shall also employ a technical delegate(s) licensed by the USEF.

### **3. Safety at KDA Clinics**

Date Approved: 3/1/06

It is the policy of the Kentucky Dressage Association that hard shell helmets with chin straps are worn by participants at all KDA clinics. Safety attire at shows is according to USEF Rules.

#### **4. Use of membership roster**

Date approved 8/4/08

The KDA membership roster information shall be used **ONLY** by KDA individual or family members for the purpose of communication with other KDA members. However, membership contact information may be released to a bulk mail company for a printed postal service mailing by another GMO or an equine service or product vendor only if a written statement is provided by the bulk mail company verifying that the KDA roster information (name & address only) would be used only for a one-time mailing. The written statement would also have to state that the member contact information would not be given or sold to a third party, and the KDA member information would be deleted from the bulk mailer's electronic files following the mailing.